



CITY OF ALGOOD
P.O. Box 49215, 215 East Main Street
Algood, TN 38506
Phone: (931)537-9545 ♦ Fax: (931)537-9429

ALGOOD COMMUNITY CENTER AGREEMENT

THE COMMUNITY CENTER IS AVAILABLE FOR RENTAL, BASED ON THE FOLLOWING CONDITIONS:

1. Reservations for the community center must be made in advance by contacting the Algood City Hall. A **non-refundable** rental fee of \$100.00 per day must be paid at the time reservations are made.
2. Personal for-profit functions are prohibited.
3. Do not move the couches, recliners, chairs, end tables and quilts from their locations, they belong to the Senior Center.
4. Do not use any of the kitchen supplies or items in the drawers or cabinets.
5. Do not disturb the bulletin boards or take push pens off the board.
6. If you use the stove or dishwasher, please make sure they are turned off before you leave.
7. The refrigerator in the main room is for the use of visitors/renters.
8. If you rearrange the tables, please put back as you found them.
9. All garbage should be placed in the dumpster behind the building. The building should be cleaned, swept, and the tables cleaned.
10. The community center is maintained by Algood City Hall personnel. Any problem should be reported immediately to the City Hall. Any damages to the building or furnishings including the quilts, incurred during your function will be assessed to the person listed on this agreement.
11. It is the responsibility of the Algood Police Department to unlock and lock the premises. You must contact the police department to gain access to the building and to secure the building after use. Any theft or vandalism damages which might occur because of failure to notify the police department to lock the building after use will be assessed to the person listed on this agreement.

13. ABSOLUTELY NO ALCOHOLIC BEVERAGES ALLOWED

I confirm that I have read, understand, and agree to the above agreement above that I will be responsible for maintaining the Center during my function and for any damages incurred during this function. I agree I will stay with the building until it is locked by the police officer on duty.

Please Print Name: _____ Phone: _____

Address: _____

Type of Function: _____

Date of Function: _____ Time of Function: _____

Fee Paid: _____

Signature of Person Responsible: _____ Date: _____

Call 528-8484 to dispatch Algood police officer on duty to unlock and lock building.